

# Claims Submission Schedule

## SUTS Claim Submission

<b>Submission Task</b>	<b>Responsible Party</b>	<b>Due Date</b>
Submit Services	CCP	10 <sup>th</sup> Calendar day of the Month
Review Claims/ Close 1st Round of Batches*	Claims Team	By the 14 <sup>th</sup> of the Month
Correct Claims	CCP	By the 14 <sup>th</sup> of the Month
Round 1 Submission	PBS	15 <sup>th</sup> day of the Month
Submit Additional Service & Corrections	CCP	By the 21st of the Month**
Review Claims/ Close 2nd Round of Batches*	Claims Team	21st day of the Month
Round 2 Submission	PBS	22 <sup>nd</sup> day of the Month

\*For CCPs who have automation of batches turned on, Claims Team does not review before batches are closed.

\*\*If CCPs do not correct claims by due date, claims would be included in the following month's cycle.

SUTS Initial Claims: must be submitted within **150 days** from DOS.

SUTS Replacement Claims: must be submitted within **335 days** from DOS.

## MH Claim Submission

<b>Submission Task</b>	<b>Responsible Party</b>	<b>Due Date</b>
Submit Services	CCP	10 <sup>th</sup> Calendar day of the Month
Review Claims/Close Batches*	Claims Team	By the 14 <sup>th</sup> of the Month
Correct Claims	CCP	By the 14th of the Month**
Submission – Originals/Retro	PBS	15 <sup>th</sup> day of the Month
Submission – Rebills	PBS	After Originals/Retro

\*For CCPs who have automation of batches turned on, Claims Team does not review before batches are closed.

\*\*If CCPs do not correct claims by due date, claims would be included in the following month's cycle.

MH Initial Claims: must be submitted within **335 days** from DOS.

MH Replacement Claims: must be submitted within **430 days** from DOS.