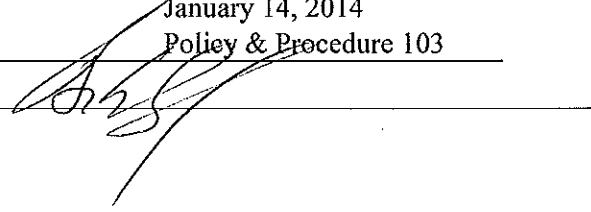


Date Reviewed: 1-14-14 DADS Director: _____



POLICY

DADS will ensure that all contractors who are awarded contracts have adequate training or experience to deliver the services they have contractually agreed to deliver. Contracts involving a new curriculum or service that the agency has not previously delivered will receive training in the new modality.

PROCEDURE

Within 21 days of the award of the contract, contractors will receive formal training in the curriculum or service they will deliver to the community. This training will also include information on the Santa Clara County Prevention Strategic Plan and where these services fit into the plan.

New contractors will also receive CalOMS training within 21 days of the award of the contract. Entries will be reviewed by the DADS monitor to determine the need for additional training.

Meetings for the awardees of the curriculum or services will be held at least monthly initially to ensure that agencies are able to deliver the services with fidelity to the contract and curriculum or services. These meetings will also include an overview of Prevention Strategies.

Meetings of all awardees of the curriculum will continue to be held at least quarterly so that providers can share concerns and solutions to issues