

BEHAVIORAL HEALTH SERVICES DIVISION  
Substance Use Treatment Services  
**SYSTEM ALERT**

Date: May 1, 2019

**TO:** All counseling staff, clinical leads/supervisors, program managers & executive directors

**TOPIC:** Notification of staff hires, departures, absences, DHCS & SUTS procedures

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Alert update reference-2019-30-04

This alert informs SUTS providers about the requirement to notify both DHCS & SUTS when staff are hired, depart (terminated) or absent for extended periods (over 2 weeks).

A revised Clinician Credentialing form is attached. The revised form contains CAADE credentials. Please note that CAADE has been reinstated by DHCS.